

## Acknowledgement

National Mail Centre  
Trinidad and Tobago Postal Corporation  
240-250 Golden Grove Road  
Piarco 350462  
Trinidad WI

Dear Sir/Madam,

We, the undersigned, acknowledge receipt of your Request for Quotation (RFQ) No. RFQ/PRP-068/22 for Water Coolers Maintenance dated February 28th 2023, and hereby confirm that we:

INTEND                       DO NOT INTEND

to submit a Quotation to the Trinidad and Tobago Postal Corporation by the deadline date of March 13th 2023 at 3:00 PM.

We acknowledge that this RFQ is confidential and proprietary to TTPost, and contains privileged information. Upon request, we will return this RFQ or any part thereof, and all copies thereof, to the Corporation.

Name of Authorized Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Name and Address of Tenderer: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

If you do not intend to submit a proposal, please indicate the reason:

- We do not have the capacity to submit a proposal at this time.
- We cannot meet the requirements for this RFQ.
- We do not think we can make a competitive offer at this time.
- Other (please specify): \_\_\_\_\_