NEW ADDRESSING STANDARD AND POSTAL CODE BEING IMPLEMENTED IN TRINIDAD AND TOBAGO

TTPost, together with the Ministry of Public Utilities, the Ministry of Local Government along with its Municipal Corporations and the Tobago House of Assembly (THA), is implementing the internationally recognized **Universal Postal Union's S-42 Addressing Standard**, with postal codes throughout the country.

The S-42 Addressing Standard involves the standardizing of addresses into basic elements:

- ✔ Addressee's name
- ✔ Building number and Street name
- ✔ Apartment Number (if multiple dwelling) or Suite Number (if commercial)
- ✔ Community name (if applicable)
- ✔ Postal district and Post code
- ✔ Country name

The S-42 standard improves the quality of addresses and discontinues the use of:

- ✘ Lamp post numbers
- ✘ Mile markers
- ✘ Corner of
- ✘ Street name without building numbers
- ✘ Lot numbers

Methodology used in S-42 Addressing Standard:

a. Buildings are numbered sequentially
b. Even numbers are on one side and odd numbers are on the other side of the street
c. Building numbers are assigned to vacant lots (for future development)
d. Building numbers are assigned based upon lot sizes

TTPost Address Improvement & Post Code Project

Dear Customer,

Please be advised that your postal address is:

John Doe
12 Robinson Street
SCARBOROUGH 901017
TRINIDAD AND TOBAGO

Please note also that your new postal address and post code does not change or affect your land or lot number in any way. The numbering system is simply designed to streamline and improve TTPost's mail delivery service to you.

You're asked to help us provide this service to you by informing your correspondents of your new postal address. You may wish to first inform your banker and utility companies.

Should you have any queries concerning your new address, please call our staff at TTPost Delivery Services Department on 669-5361 ext. 115/156.

THA Representative   TTPost Representative

Sample address in S-42 format

Please note that your new postal address and post code does not change or affect your land or lot number in any way.

The numbering system is designed to streamline and improve TTPost's mail delivery service. The project was successfully implemented in the **Boroughs of Point Fortin and Chaguanas and Tobago.**

Public awareness and sensitisation meetings were conducted during the implementation phase, and upon completion, a post card, listing the corrected postal address, inclusive of a six-digit postal code is delivered to every resident and business in the area.

SHOULD YOU HAVE ANY QUERIES: Feel free to visit our website at **www.ttpost.net** for more information or e-mail us at **postcode@ttpost.net** or **address@ttpost.net** or call our staff at TTPost Address Management Systems Unit on **669-5361 ext. 227.**

...Delivering more than just mail